



Mercy Health Training Institute

HLT32507 Certificate III in Health Services Assistance

Course Outline

This course provides the range of essential skills and knowledge for healthcare workers who provide support to the staff who care for clients/patients in the hospital environment. These workers provide support services to nursing staff and ward clerks with duties such as food service, transportation of clients and ward housekeeping.

Course Structure

The Certificate III in Health Services Assistance consists of 15 units of competency: 6 compulsory units and 9 elective units. Elective units should be chosen to reflect the work role and required duties.

The units cover topics such as:

- Food safety procedures
- Preparing and making beds
- General cleaning duties
- Transporting patients
- Assisting with the movement of patients
- Overview of the health care sector
- Communicating in health including medical language
- Occupational health and safety
- Infection control procedures

Delivery Options

The Certificate III in Health Services Assistance is delivered as a classroom based course with practical work placement.

Classroom based delivery is structured over 3 days per week for 8 weeks of classroom sessions plus 140 hours of full time work placements at Mercy Health's hospitals and health care facilities.

Assessments

Assessments for this qualification are undertaken progressively throughout the course duration. The assessments enable the individual to demonstrate the application of the key knowledge and skills for the units of competency. Assessments consist of:

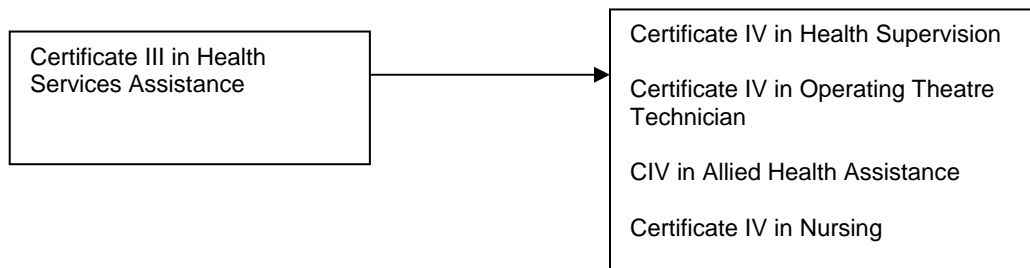
- Written questions
- Demonstration
- Observation
- Supervisor Testimonials
- Case Scenarios

For individuals who have worked in the industry for some time and have the requisite skills and knowledge may apply for Recognition Assessment



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Career Pathways



Selection Criteria

Prospective participants:

- must have the right professional attitude to care and support others
- must be physically capable of performing domestic duties and a range of manual handling tasks
- must be at least 18 years of age
- may be required to complete a language, literacy and numeracy assessment

A national police check is mandatory before undertaking practical work placement.

Employment Opportunities

There are many employment opportunities for health support staff in public and private hospitals, health care services and aged care facilities.

Job roles include: health support worker, patient services assistant/attendant, ward assistant and orderly.

Course Fees

Partially funded courses

Tuition fee is \$300 per person or \$120.00 for Concession Card holders.

To be eligible for a Government subsidised place, applicants must be:

1. An Australian citizen or holder of a permanent visa; or a holder of a Special Category Visa (subclass 444); or East Timorese asylum seeker; or a holder of a Temporary Protection Visa; AND
2. Aged under 20 years of age on 1 January in the year of course commencement; OR
3. Aged 20 - 25 years on 1 January in the year the course commences, and you do not hold a prior qualification at the Certificate III level or higher; OR
4. Aged 25 years or over on 1 January in the year of the course commences and you are a retrenched worker seeking a qualification higher than the highest qualification held.

Full fee paying

Course fee is \$1970.00 per person (GST exempt). A range of flexible payment options are available.

Course Commencement

12 July 2010

Further information and enrolment

Contact: Mercy Health Training Institute
(03) 8458 4997
mhti@mercy.com.au

For further information and enrolment details:

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