



Mercy Health
Care first

Mercy Health Training Institute

Finance for Non-Finance Managers

Course Outline

The Finance for Non-Finance Managers training workshop assists to empower cost centre managers and administrators from non-accounting backgrounds through the development of a better understanding of budget management.

Course Structure

The course covers topics such as:

- Basic accounting concepts
- Identification of the key features of financial reports
- Reviewing and understanding financial statements
- Analysing financial statements to improve operational performance
- Applying cost concepts and budget forecasting to plan and develop operational budgets

Delivery

The course is delivered in an 8 hour training workshop, which consists of:

- Facilitator led instruction and discussion
- Practical activities

Selection Criteria

Prospective participants:

- Must be responsible for an operational, department or project budget

Course Outcomes

Finance for Non-Finance Managers can develop the individual's leadership potential by empowering them to:

- Understand financial jargon
- Make sense of financial statements
- Apply cost concepts and budget forecasting to plan and develop budgets
- Use financial KPIs to evaluate operational performance

Award

A Statement of Attendance is issued to individuals following full attendance at the workshop.

Course Fees

The course fee is \$265.00 per participant.

For further information and enrolment details

Contact: Mercy Health Training Institute

(03) 8458 4997

Email: mhti@mercy.com.au

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