



Mercy Health Training Institute

TAA40104 Certificate IV in Training and Assessment

Course Outline

The Certificate IV in Training and Assessment (TAA) replaces BSZ40198 Certificate IV in Assessment and Workplace Training. It is the entry-level qualification for workplace trainers and assessors as well as trainers working in the vocational, educational and training sector.

The Certificate IV in TAA is designed to assist those who have responsibility for training; program development; individual, group and work-based delivery as well as the assessment of training students or employees. It is a generic qualification which will enable the individual to deliver training and assessment in their areas of expertise or knowledge.

Course Structure

The Certificate IV in TAA has fourteen (14) Units of Competency (12 Core Units plus 2 Elective Units) that must be demonstrated before the qualification can be awarded.

All units within this qualification are combined into five clusters. These clusters are designed to provide a holistic, efficient and meaningful learning experience by:

- reducing duplication of essential knowledge and skills that cut across multiple units of competency e.g. adult learning theories
- addressing the recommendations in the units for co-learning and assessment
- enabling the construction of meaningful assessments that reflect workplace requirements

The clusters are sequenced in a logical fashion to achieve progressive development of learner competence from the previous cluster.

1. The VET Context
2. Design Learning Programs
3. Group Based Learning
4. Assessment
5. Workplace Learning

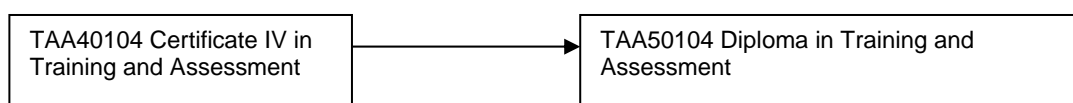
Delivery Options and Duration

The Certificate IV in Training and Assessment is comprised of thirteen face-to-face facilitator led theory/practical workshops involving a range of different learning methods in an environment that encourages real workplace application. These workshops are held on a consecutive Friday and Saturday per fortnight from 9.00am-4.30pm

Assessment for this qualification is specifically designed for each cluster and involves workplace projects, written questions and reflection. The workplace projects are structured to support the application of competencies in the workplace.

Individuals who have worked in the industry for some time and have the requisite skills and knowledge may apply for recognition assessment.

Career Options





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Care first

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Selection Criteria

Whilst there are no formal prerequisites for the Certificate IV in TAA, the following are required in order for an individual to be able to satisfactorily complete course requirements:

- an intermediate level of English literacy and numeracy
- a working knowledge of computers, web browsers and word processing programs

For participants not currently working, options need to be negotiated to enable the fulfilment of course requirements. A proportion of the course's delivery and assessment is industry specific, and will need to be performed in a workplace to comply with Training Package criteria.

Outcomes

The course aims to help individuals to:

- use Training Packages to meet client needs
- design competency-based learning programs
- facilitate group-based, individual and work-based learning
- plan, organise and assess competency
- develop assessment tools and participate in assessment validation
- promote an inclusive learning culture
- ensure a safe and healthy learning environment

Course Fees

Full Fee Paying

The course fee is \$1400 per participant (GST exempt). A range of flexible payment options are available.

Government Subsidised Places

Tuition fee of \$385.00 per person (GST exempt) – payment in full to be made on enrolment

To be eligible for a Government subsidised place, applicants must be:

1. An Australian citizen or holder of a permanent visa; or a holder of a Special Category Visa (subclass 444); or East Timorese asylum seeker; or a holder of a Temporary Protection Visa; AND
2. Aged under 20 years of age on 1 January in the year of course commencement; OR
3. Aged 20 - 25 years or over on 1 January in the year the course commences, and you do not hold a prior qualification at the Certificate IV level or higher; OR
4. Aged 25 years or over on 1 January in the year of the course commences and you are a retrenched worker seeking a qualification higher than the highest qualification held.

For further information and enrolment details

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